

**DEPARTMENT OF HUMANITIES
AND SCIENCES**

Vysapuri, Bandlaguda Post:Keshavgiri,
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MAHAVEER
INSTITUTE OF SCIENCE & TECHNOLOGY
Approved by AICTE, Affiliated to JNTUH,Hyd.



DATE: 20-02-2021

NOTE SUBMISSION TO PRINCIPAL

To
The Principal
Mahaveer institute of science and technology
Bandlaguda
Hyderabad.

Subject: Seeking your approval and permission to conduct FDP on
"National Science Day" -Regarding

Sir,

We the department of H&S of MIST are planning to conduct a FDP on "National Science Day" on 28-02-2021 in our campus. The main aim of this FDP is to spread a message about the importance of science and its application in our daily life as well as to popularize Science and Technology.

Please grant permission and approve the budget for conducting the FDP.
Thank you sir.

Enclosures: 1. Draft copy of proposed Budget


Dr K Madhusudana
Convener


Dr M Pratibha
HOD H & S

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The proposed budget for conducting a FDP on “National Science Day “ in the college premises.

Sno	Description	Price	Quantity	Amount
1	Printing of Brochures	15	300	4500
2	Lunch and snacks for 3 members	150	3	450
3	Honorarium to guest	5000	1	5000
4	Transportation for guest	1000	1	1000
5	Certificates for Participants & guest	10	150	1500
6	Mementos, Shawls	1000	1	1000
7	Batches	10	15	150
8	Banners	1200	2	2400
9	Miscellaneous	-	-	5000
Total Amount				21000/- (Twenty one thousand only)


Dr K Madhusudana
Convener


Dr M Pratibha
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Summary:

Activity Name: FDP

Title Name: National Science Day

Date of Event: 28/2/2021

Name of Organizing Department: H&S

Name of coordinators : Dr M Prathibha

Name & Designation of Resource Person: Dr. Borra Madhava Reddy

Session : 10:30am to 3:30 pm

FDP Summary :

It was indeed a very knowledgeable day in which the main motive was to spread a message about the importance of science and its application in our daily life as well as to popularize Science and Technology.

Number Of Participates: 150

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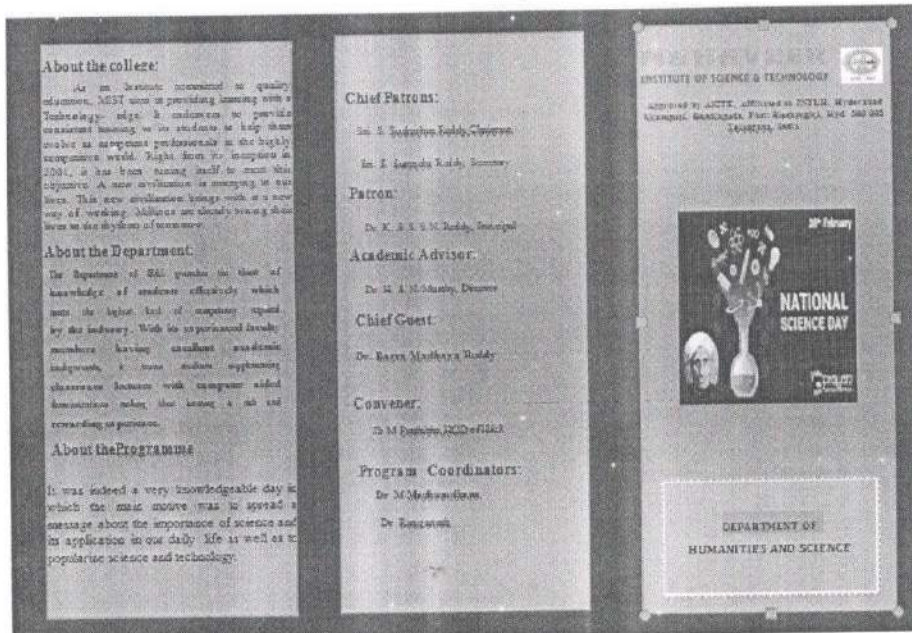


Document Proof:

1. Photo:



2. Brochure:



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